

SEQUENCE RANKING SCORES

	Low (1)	Minor (2)	Moderate (3)	SAFETY	Major (4)	Critical (5)
Injury and Disease (includes workers and community)						
Minor injury.				LTI.		
No medical treatment Eg, cuts, bruises, no measurable physical effects.	Medically Treated Injuries from Moderate permanent effects which recovery is likely. Eg, burns, broken bones, severe bruises, cuts			from injury or exposure. Eg, serious burns, serious internal and/or head injuries, gassings that require hospitalisation.		

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LIKELIHOOD (FREQUENCY) RANKING SCORES

	Likelihood	Description
Almost Certain (5)		Event expected to occur in most circumstances
Likely (4)		Event will probably occur in most circumstances.
Possible (3)		Event should occur at some time.
Unlikely (2)		Event could occur at some time.
Rare (1)		Event may occur, but only under exceptional circumstances.

RISK RATING TABLE

Consequence →	Low	Minor	Moderate	Major	Critical
Likelihood ↓	Level (1)	Level (2)	Level (3)	Level (4)	Level (5)
Almost certain (5)	High (6)	High (7)	Extreme (8)	Extreme (9)	Extreme (10)
Likely (4)	Moderate (5)	High (6)	High (7)	Extreme (8)	Extreme (9)
Possible (3)	Low (4)	Moderate (5)	High (6)	Extreme (7)	Extreme (8)
Unlikely (2)	Low (3)	Low (4)	Moderate (5)	High (6)	Extreme (7)
Rare (1)	Low (2)	Low (3)	Moderate (4)	High (5)	High (6)

Risk Categories / Conclusions
Extreme: Hazard should be avoided (or the level of risk reduced significantly and reliably by controls)
High: Risk to be controlled as far as reasonably practicable
Moderate: Risk is controlled as far as reasonably practicable
Low No further control measures necessary.



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SAFE WORK METHOD STATEMENT

SWMS		Responsible Person		SMWS Participants	
1.		4.	1.	4.	7.
2.		5.	2.	5.	8.
3.		6.	3.	6.	9.

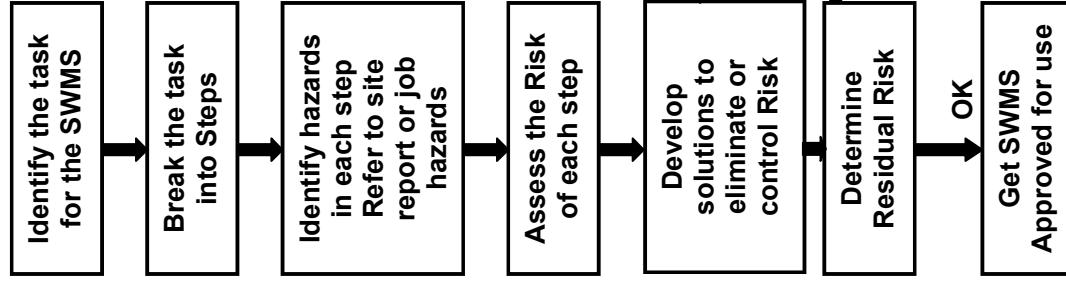
Prepared By:		Approved By:	
Name	Signature	Date	GraysOnline

Job Location And Work to be Performed:

Additional information (if required):

SAFE WORK METHOD STATEMENT

SWMS PROCESS FLOW CHART



TASK REQUIREMENT CHECKLIST

Grouping	System, Tools, Licenses, Equipment Checks, Permits, Insurances
Insurances	
Licenses	
Equipment	
Personal Protective Equipment	
Permits	
Other relevant Requirements	

Instructions for completion of SWMS:

- SWMS to be prepared by Contractor
- SWMS to be reviewed by GraysOnline personnel and amended if required with specific:
 - PPE Requirements
 - Induction Requirements
 - Permits
 - Any other relevant requirements

The identified hazards will be evaluated in accordance with their probability and severity, and classified in the categories indicated below

Get SWMS Approved for use



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SAFE WORK METHOD STATEMENT

Basic / Job Steps	Potential Accident or Hazard	Personnel at Risk	Risk Control Measure	Responsible for Control Measure Action		Action Done
				Likelihood	Consequence	
Hazard Description and Effect for each Task.			List and describe fully all Controls Required			

SAFE WORK METHOD STATEMENT

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Hazard Description and Effect for each Task.		List and describe fully all Controls Required			